

# SUTTON UPON TERN PARISH COUNCIL

## Minutes of the Sutton upon Tern Parish Council Meetings held at The Festival Centre, Market Drayton on Wednesday the 29<sup>th</sup> July 2020.

**Present:** Cllr A Jackson (Chair), Cllr M Dams, Cllr R Gittins, Cllr C Swaithes, Cllr B Maddox and Cllr J Danks  
Clerk: Graham Bould.

Four Parishioners and 2 Visitors

### 14/20. Welcome and Public Session:

The Chair formally welcomed everyone to the first virtual zoom Parish Council meeting including four Parishioners and their representatives to seek support from the Parish Council in terms of local connections. Members received an update in terms for three previously supported local connection applications from the Tomkinson brothers living at Pell Wall and Cllr James Danks living at Sutton. Members also received details from William Bennett who has lived in the Parish all his life, was educated locally and works on the family farm at Lower Sydnall. Some Members know the family and accommodation is required at the farm for William Bennett, details of the footprint of a previous property known as the 'White House' at the site were also referred to which was demolished in the 1970's.

The Chair thanked those present for the updates in terms of local connections, there being no further items for discussion Members moved to the next item of business.

### 15/20. Apologies:

Warrant Officer Kevin Morley RAF Shawbury (the Clerk to circulate the RAF report)

### 16/20. Declaration of Disclosable Pecuniary or any other Interests and Dispensations:

Cllr J Danks reference support for his local connections application.

### 17/20. Approval of the minutes of the meeting held on 29<sup>th</sup> January 2020:

Cllr J Danks proposed and Cllr M Dams seconded that the minutes were a true and accurate record, the Chair then signed the minutes in the presents of Councillors and would email a signed copy to the Clerk

### 18/20. Clerks Report:

The Clerk referred Members to the report circulated with the calling notice and highlighted the following items for discussion and action.

1. Task & Finish Group Community led Housing: Members agreed the next steps step out in the notes of the 8/6/20 and the explorations with potential Registered Providers via Shropshire Council.
2. Environmental Volunteering: A potential application is being worked up to develop a volunteering project.
3. Adastra Stores land: an enquiry had been made about support for 15 properties behind the Adastra Stores at Tern. Members agreed that the idea was premature in light of the Local Plan and the Clive Barracks Strategic site development and that the potential applicant be informed of that view.
4. Local Connections letters of support: that refresh letters be provided for Cllr James Danks, Oliver and Louis Tomkinson and a letter of support is provided for William Bennett.
5. Youth Provision: In view of the work being undertaken by Shropshire Youth Association in terms of 'virtual' Youth Clubs, Shropshire Council be asked to make appropriate infrastructure provision within the Clive Barracks Strategic Site.

### 19/20. Planning Applications:

1. 20/00706/FUL: Crickmerry, local needs dwelling. **No Objections.**
2. 20/00839/FUL: Sutton Grange, agricultural building for live stock **No Objections.**
3. 20/01024/VAR: Former Railway Station Ternhill, variation of conditions. **No Objections.**
4. 20/01590/FUL: Lodge Farm Colehurst, agricultural building. **No Objections.**
5. 20/01670/FUL: North West of Colehurst Cottages, agricultural feed store & workshop. **No Objections.**
6. 20/02536/FUL: Poultry Sheds, Hollis Lane, Woodseaves, ground source heat pumps. **No Objections.**

**20/20. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention:**

1. Victorian bench: Members agreed to the refurbishment of the bench.
2. Fly tipping: Members agreed to liaise with Cllr R Gittins on any fly tipping around the Parish.
3. Street Lighting in Ottley Way at Buntingsdale to followed up.

**21/20. Highways & Footpaths:**

1. Potholes: Members raised concerns about the large amount of very heavy lorries that are using the small rural roads within the Parish for short cuts which is having a detrimental impacted upon the fragile infrastructure. Particular reference was made to vehicle deliveries and returns for the Poultry Sheds, Members agreed that this particular issue be raised with Shropshire Council. All other problems can be reported through to Cllr R Gittins to register on 'My Shropshire'

**22/20. Courses & Reports: None.**

**23/20. Finance and Audit Matters:**

Members **RESOLVED:** That the Annual Governance and Accountability Return for 2019/20, the Notice of Public Rights to inspect the accounts and the internal auditor's report be agreed and signed.

Members agreed the following invoices, payments and receipts set out below including the Information Commissioners Office fee via direct debit:

<b>Number</b>	<b>Name</b>	<b>Amount</b>
100362	SALC (affiliation fee)	£ 426.95
100363	Zurich Municipal (insurance)	£ 284.77
100364	Derrick Moore (internal audit)	£ 72.25
100365	HMRC (PAYE)	£ 57.40
100366	Q1 Clerks pay (salary)	£1,117.41
100367	Clerks out of pocket expenses (expenses)	£ 198.76
100368	Warwickshire & West Mercia CRC (towpath project)	£ 54.00

**24/20. Items for the next Agenda.**

The meeting then closed at 20.45pm

**Signed:**

**Date: 30<sup>th</sup> September 2020**