

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Parish Council held at The Festival Centre, Market Drayton on Wednesday the 20th July 2016.

Present:

Chair: Cllr A Jackson.
Cllr B Hill, Cllr R Gittins, Cllr C Swaithe, Cllr M Dams
Clerk: Graham Bould

1 member of the public

18/16. Welcome and Public Session.

The Chairman welcomed everyone to the meeting particularly the new Clerk Graham Bould. There being no items raised from the public gallery the Chairman moved to the next item of business.

19/16. Apologies.

Cllr B Maddox (family matters)

20/16. Declaration of Disclosable Pecuniary or any other Interests and Dispensations.

None.

21/16. Approval of the minutes of the meeting held on 25th May 2016.

Cllr C Swaithe proposed and Cllr R Gittins seconded that these minutes were true and accurate record the Chairman signed the minutes in the presents of Councillors.

22/16. Matters arising from the minutes not on the agenda.

1. Ternhill Barracks

The Clerk updated the Parish Council on the task force that had been convened by Owen Patterson MP to look at the potential new used for the Clive Barracks site, some fifty hectares in total once the Royal Irish had been found alternative barrack accommodation likely within the next couple of years one of the reasons for the closure of Tern Hill is the poor state of accommodation. Shropshire Council's favoured option is to undertake a master planning exercise for the site as a whole to attract a large employer with land to expand with family accommodation. Shropshire would look to consult as part of the SAMDev update; the task force would be looking at other MOD sites to understand how the partnerships had worked elsewhere. The Parish Council agreed that Cllr C Swaithe would be their representative along with the Clerk.

23/16. Co-options.

The situation in terms of the co-options had been clarified with Electoral Registration at Shropshire in that the Parish Council had three vacancies to fill by co-option. Members discussed how best to achieve that and the traditional ways through newsletters, websites, ask members of existing groups within the Parish if any of their members would be interested. Talk to neighbours, friends and wider family connections through to Parishioners who may have been involved in campaigns for or against a particular issue. The Parish Council agreed to follow some of the options discussed.

24/16. Planning.

1. Since the last meeting one application had been received 16/02722/FUL for a single story ancillary annex and rear extension. The Parish Councillors present viewed the plans and agreed to raise no objection to the scheme.
2. The Parish Council agreed that Adastra be reported to Shropshire enforcement for the new signs that had appeared and that Grove Feeds be reported for holding weekly car boot sales, both of these sites are along the A41.

25/16. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention

None

26/16. Correspondence

1. An email had been received from Cllr S Davies the Leader of Telford and Wrekin Council asking neighbouring Towns and Parishes to support the #PRHMe campaign. After some discussion on the subject members agreed to defer a response until they had had opportunity to consult.
2. Review of provision post withdrawal of the 341/342 bus service. Members received an update on the potential community transport options being developed.

27/16. Highways & Footpaths

1. Overhanging hedge at Woodseaves opposite 5, Signal Lane, report to Highways
2. The subject of a footpath at a local farm was raised, appears to be the potential of three approaches. To pursue a formal application under the Wildlife and Countryside Act of 1981, pursue section twenty five of the highways act or wait for a planning application and pursue as part of the planning consultation process. The Parish Council agreed to the third option that of a planning application.

28/16. Courses/Meeting.

1. The Parish Council was updated on the recent SALC meeting held at Wem at which the devolved service clustering was explained. This option looks at local Towns and clustered Parishes could work together to deliver devolved services like Libraries for example. The involvement and any financial contribution are optional. If achieved across the County an estimated 4.8m could be saved from Shropshire Council's budget.

29/16. Finance.

1. The Parish Council agreed to engage the services of Diane Malley in terms of the PAYE, payroll and pension services at £48.00 per year, with the Clerks Salary issued quarterly.
2. A letter to HMBC at Oswestry was signed and dispatched in terms of statements and correspondence to include the new Clerks address.
3. The Parish Council agreed that the Clerk investigate setting up access to online account statements with HSBC.
4. The Parish Council agreed to an application for grant aid to help develop the transparency code is drafted for dispatch at the next meeting. The application to include costs already incurred for training and for equipment, soft ware and staff time etc.
5. A letter had been received by the Clerk from Mazars in terms of a £6 increase in the parish Council's fixed assets; the Clerk had amended the figure as a miscalculation on the previous year's figures.
6. The Parish Council agreed the following items of expenditure, and once the statement issue had been resolved with the Bank a formal Bank Reconciliation sheet will be tabled at each meeting.

number	name	amount
100219	SALC (Locum Clerk)	£163.00
100220	Festival Drayton (room hire)	£ 60.00
100221	npower Ltd (energy consumption)	£ 78.29

30/16. Any Other Parish Matters/Items for inclusion on next Agenda.

1. Members agreed the contact sheet needed to be updated.
2. Members also agreed to discuss additional notice boards at the next meeting, particular attention was drawn to by the canal.

There being no other business the meeting closed at 8.45pm

Signed

Date 5th October 2016