

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Parish Council held at The Festival Centre, Market Drayton on Wednesday the 5th October 2016.

Present:

Chair: Cllr A Jackson.

Cllr B Maddox, Cllr B Hill, Cllr R Gittins, Cllr C Swaithes, Cllr M Dams

Clerk: Graham Bould

No members of the public

30/16. Welcome and Public Session.

The Chairman welcomed everyone to the meeting and there being no Parishioners present moved to the next item of business.

31/16. Apologies.

None.

32/16. Declaration of Disclosable Pecuniary or any other Interests and Dispensations.

None.

33/16. Approval of the minutes of the meeting held on 20th July 2016.

Cllr C Swaithes proposed and Cllr R Gittens seconded that these minutes were true and accurate record the Chairman signed the minutes in the presents of Councillors.

34/16. Matters arising from the minutes not on the agenda.

1. Ternhill Barracks

The Clerk updated the Parish Council on the task force recent visit to Borden in Hampshire to look at how another area had tackled the closure of a large MOD Army base. Some of the key lessons revolved around strong partnership working and those involved explaining that things often took longer than expected and required a lot of mutual trust. In that sense the development at Ternhill had started to put together the right set of 'ingredients' to make that happen. Members agreed that some form of 'hard copy' questionnaire around Buntingsdale and Tern Hill would be good to undertake in order to seek direct views from Parishioners about housing need. This could also offer an opportunity for other wider area to be canvassed via the web site. The Clerk to action this piece of work and to liaise with Cllr C Swaithes in terms of the 'hard copy' survey and Cllr R Gittens in terms of the web survey, members also agreed a £50 prize draw for entering.

2. The Chairman and Vice Chairman signed off on a letter to HSBC enquiring about to internet banking.

3. An updated contact sheet had been circulated to all members.

4. Cllr C Swaithes to enquire about a quote for a new notice board by Turley Locks.

35/16. Co-options.

The three vacancies for co-options remained vacant and members would continue to enquire, it was also agreed to advertise the opportunities on the housing survey.

36/16. Planning.

1. Since the last meeting one application had been received 16/03901/FUL: Pipers Cottage TF9 2AY, for a single storey extension and carport The Parish Councillors present viewed the plans and agreed to raise no objection to the application
2. The Parish Council agreed that Shropshire Council be contacted over the status of the signage at Adastra.

- Members agreed that in future an 'email conference' be held in terms of planning applications to meet potential new deadlines. Any applications deemed as 'controversial' be dealt with during a meeting, members will identify from local knowledge those that warrant a meeting. The outcome of the email conference then to be reported formally to the Parish Council.

37/16. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention

None

38/16. Correspondence

None.

39/16. Highways & Footpaths

- Overhanging hedge 529 Hollins Lane with Turly Road, report to Shropshire.
- Pellwell Bank/Court large branch over the road, report to Shropshire.

40/16. Courses/Meeting.

- The Parish Council was updated on the recent SALC meeting held at Wem at which 'Connect Shropshire' had updated those present on broadband, members stressed the need to 'revisit' the Woodseaves area. An NHS power point on the A&E consultations underway and the potential of the 'clustering' of services to Parish and Town Council's from Shropshire Council

41/16. Finance.

- The Parish Council agreed to the Clerks accommodation allowance based on £1 x 52weeks x 4hrs a week for working from home.
- The balance at the bank stands at £13,298.78 prior to any agreed expenditure at this meeting; the Parish Council agreed that a bank reconciliation be presented at the next meeting along with details of spend under each budget heading
- The external audit was agreed by members with posters to be exhibited on all the notice boards and the web site which would also include a scanned copy of the audit return.
- The Clerk presented a draft funding application for the transparency code; members agreed that it be submitted.
- Agreed Mr Derrick Moore a retired Clerk be appointed as internal auditor.
- Agreed to set up a Direct Debit for the street lighting
- The Parish Council agreed the following items of expenditure, and once the statement issue had been resolved with the Bank a formal Bank Reconciliation sheet will be tabled at each meeting.

number	name	amount
100222	David Gresty: repairs to notice boards	£ 32.00
100223	Chris Swaites: travel to RAF Shawbury meeting	£ 10.80
100224	Post Office: PAYE	£113.80
100225	Graham Bould: Clerk basic pay and allowances	£507.29
100226	Festival Drayton: room hire	£ 30.00
100227	Graham Bould: Clerks expenses	£ 32.52
100228	Diane Malley: Pay roll services	£ 48.00

42/16. Any Other Parish Matters/Items for inclusion on next Agenda.

- Fly tipping on MOD land at Mortimer Road/Corbett Grove, re-raise with the Royal Irish and Shropshire Council

There being no other business the meeting closed at 8.40pm

Signed

Date 16th November 2016